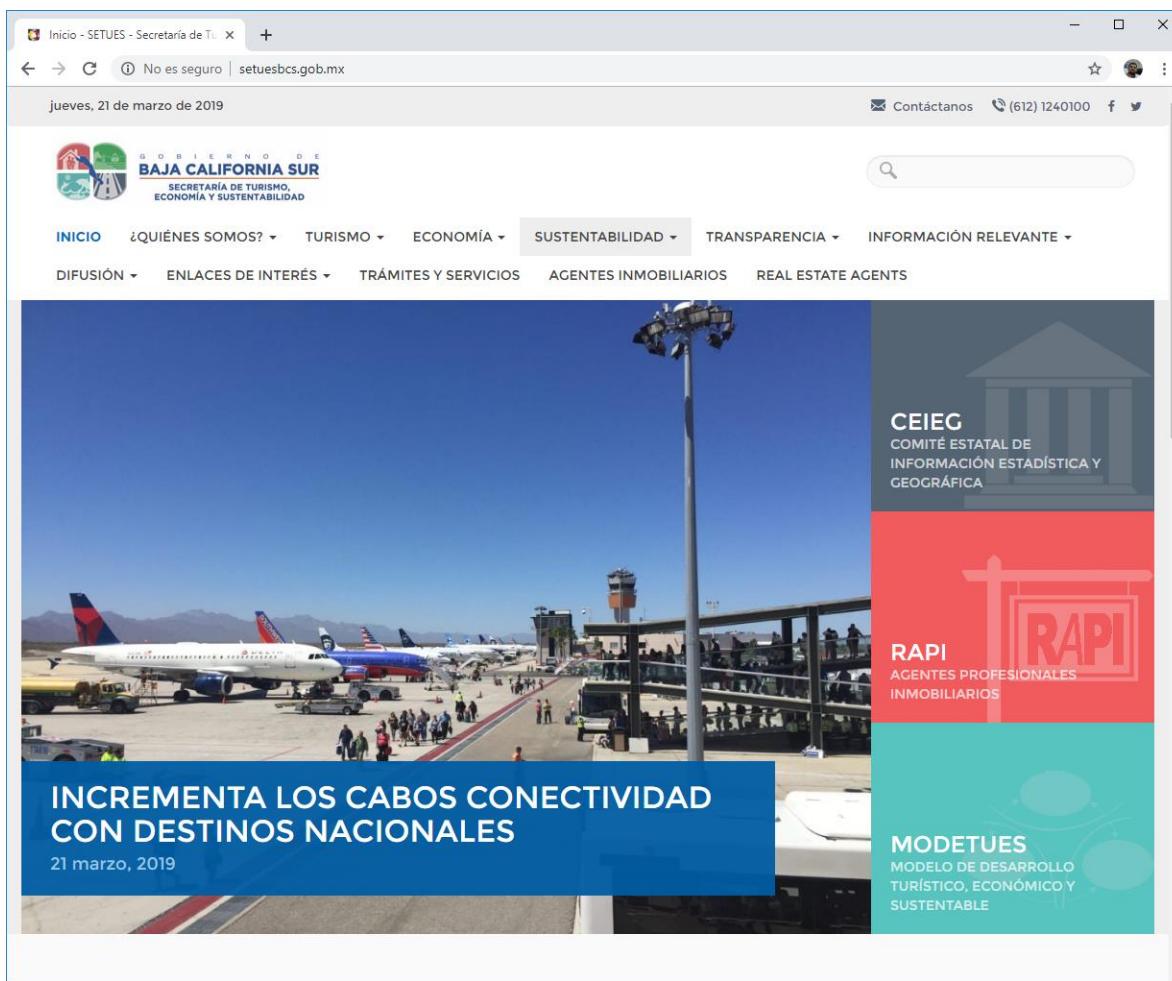
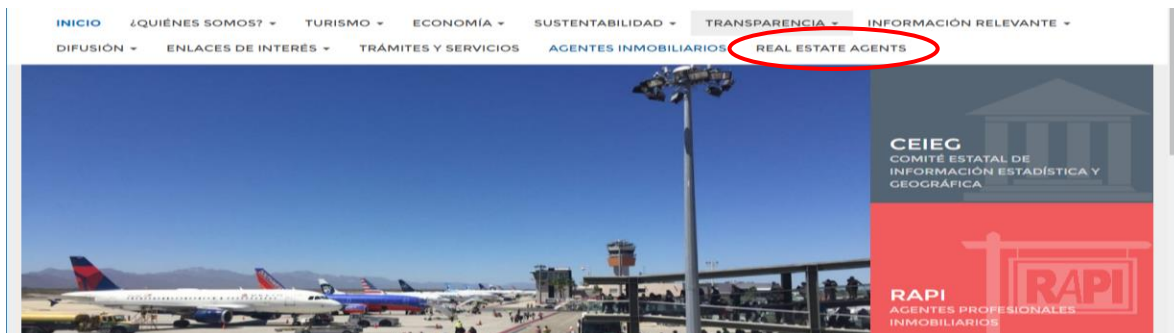




1. Open your browser (Google Chrome default browser) and enter the following web page
<http://setuesbcs.gob.mx>



2. Go to the main menu and click the option REAL ESTATE AGENTS or click the option RAPI that is on the right side of the web page.



3. There are 3 options to register your application, select the option you need:



4. Real Estate Agent – Legal person option



- a. Enter all the general information required

REAL ESTATE AGENT / LEGAL PERSON

General Information

E-Mail

Enter an E-mail address to receive notifications

Federal Taxpayer Registry (RFC, by its acronym in Spanish)

Enter Agent's R.F.C.

Name of the Agent

Enter name of the Agent

Name of the Legal Representative

Enter name of the Legal Representative

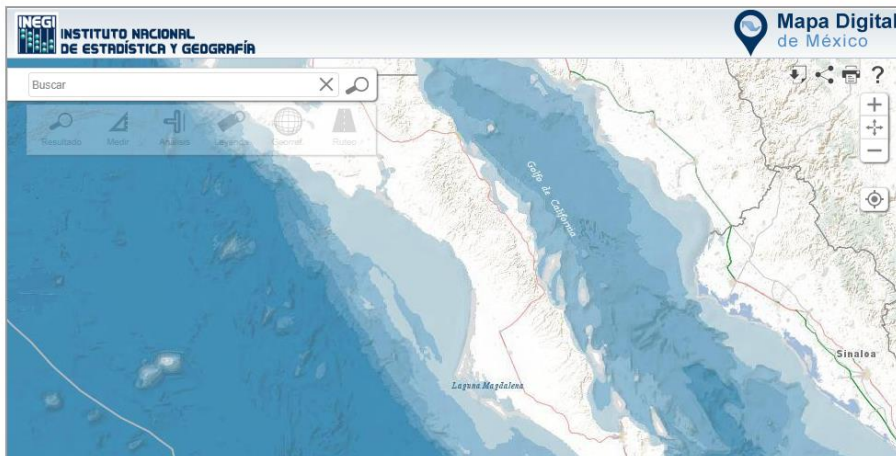
- b. Select a point on the map to get your geographic location, in order to do it you first need to fill the fields of your address.

Geographic Location

Latitude	Longitude
Select a point on the map	Select a point on the map

Instructions:

Please select a point on the map in order to obtain your geographic location, in doing so, the fields of your home that need to be completed will be filled to proceed with your application's registration.





- c. Fill in the address field. Note: The only optional field is the Unit Number

Type of Main Street	Name of Main Street
<input type="text"/>	<input type="text"/>
Street Number	Unit Number
<input type="text"/>	<input type="text"/>
Type of Settlement	Name of the settlement
<input type="text"/>	<input type="text"/>
Entity	Municipality
<input type="text"/>	<input type="text"/>
Locality	Zip Code
<input type="text"/>	<input type="text"/>

- d. Attach all the required documents. Note: the only optional document is the Certification of immigration status since this requirement is only for non-Mexican citizens.

Documentation

Application Form

Ningún archivo seleccionado

Public Deed and Power of Attorney of the Legal Representative

Ningún archivo seleccionado

Valid official identification of the Legal Representative and the Responsible Person in Charge

Ningún archivo seleccionado

Non Criminal Records Certificate (of the Responsible Person in Charge)

Ningún archivo seleccionado

Federal Registry Taxpayer Certificate

Ningún archivo seleccionado

Proof of Fiscal Address

Ningún archivo seleccionado

Recent front view photograph size 3cmX2.5cm

Ningún archivo seleccionado

Payment receipt of license issuance

Ningún archivo seleccionado

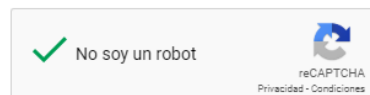
Payment receipt of Legal representative Identification and/or Responsible in charge

Ningún archivo seleccionado

Certification of immigration status (only for non-Mexican citizens)

Ningún archivo seleccionado

- e. As a safety method and to validate your identity it is required to check the box "I'm not a Robot".



- f. Finally, click the button Register Application.

Register Application



- g. The system will not enter your application if you have not filled the required fields.

E-Mail

Enter an E-mail address to receive notifications

E-mail address required

Federal Taxpayer Registry (RFC, by its acronym in Spanish)

Enter Agent's R.F.C.

R.F.C. required

- h. If you have filled all the required information, the system will show you the following message saying your application has been successfully submitted.

Submit Application

Your Application has been successfully submitted.



5. Real Estate Agent –Natural Person option



a. Enter all the general information required

REAL ESTATE AGENT / NATURAL PERSON

General Information

E-Mail

Enter an E-mail address to receive notifications

Federal Taxpayer Registry (RFC, by its acronym in Spanish)

Enter Agent's R.F.C.

Name of the Agent

Enter name of the Agent

b. Select a point on the map to get your geographic location, in order to do it you first need to fill the fields of your address.

Geographic Location

Latitude

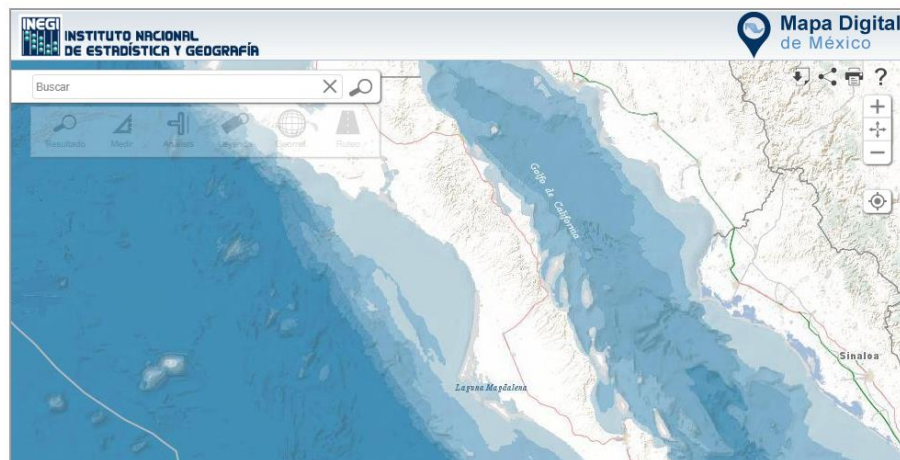
Select a point on the map

Longitude

Select a point on the map

Instructions:

Please select a point on the map in order to obtain your geographic location, in doing so, the fields of your home that need to be completed will be filled to proceed with your application's registration.



c. Fill in the address field. Note: The only optional field is the Unit Number

Type of Main Street

Name of Main Street

Street Number

Unit Number

Type of Settlement

Name of the settlement

Entity

Municipality

Locality

Zip Code



- d. Attach all the required documents. Note: the only optional document is the Certification of immigration status since this requirement is only for non-Mexican citizens.

Documentation

Application Form

[Seleccionar archivo](#) Ningún archivo seleccionado

Valid official identification of the Legal Representative and the Responsible Person in Charge

[Seleccionar archivo](#) Ningún archivo seleccionado

Non Criminal Records Certificate (of the Responsible Person in Charge)

[Seleccionar archivo](#) Ningún archivo seleccionado

Federal Registry Taxpayer Certificate

[Seleccionar archivo](#) Ningún archivo seleccionado

Proof of Fiscal Address

[Seleccionar archivo](#) Ningún archivo seleccionado

Recent front view photograph size 3cmX2.5cm

[Seleccionar archivo](#) Ningún archivo seleccionado

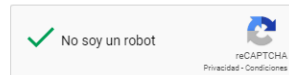
Payment receipt of license issuance

[Seleccionar archivo](#) Ningún archivo seleccionado

Certification of immigration status (only for non-Mexican citizens)

[Seleccionar archivo](#) Ningún archivo seleccionado

- e. As a safety method and to validate your identity it is required to check the box "I'm not a Robot"



- f. Finally, click the button Register Application.

Register Application

- g. The system will not enter your application if you have not filled the required fields.

E-Mail

Enter an E-mail address to receive notifications

E-mail address required

Federal Taxpayer Registry (RFC, by its acronym in Spanish)

Enter Agent's R.F.C.

R.F.C. required

- h. If you have filled all the required information, the system will show you the following message saying your application has been successfully submitted.



Submit Application

Your Application has been successfully submitted.

6. Real Estate Advisor option



Real Estate Advisor

a. Enter all the general information required

REAL ESTATE ADVISOR

General Information

E-Mail of the Agent

Enter an E-mail address to receive notifications

Federal Taxpayer Registry (RFC, by its acronym in Spanish)

Enter Agent's R.F.C.

Name of the Agent

Enter name of the Agent

Name of the Advisor

Enter name of the Advisor

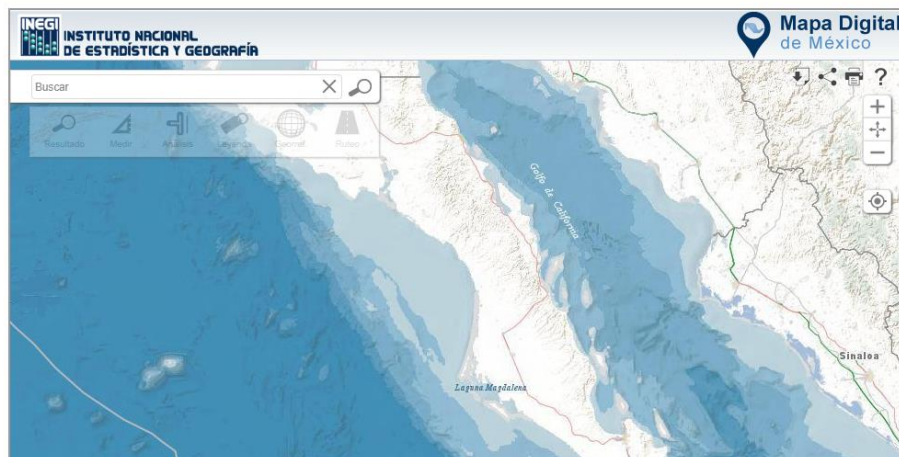
b. Select a point on the map to get your geographic location, in order to do it, you first need to fill the fields of your address.

Geographic Location

Latitude	Longitude
Select a point on the map	Select a point on the map

Instructions:

Please select a point on the map in order to obtain your geographic location, in doing so, the fields of your home that need to be completed will be filled to proceed with your application's registration.





- c. Fill in the address field. Note: The only optional field is the Unit Number

Type of Main Street	Name of Main Street
<input type="text"/>	<input type="text"/>
Street Number	Unit Number
<input type="text"/>	<input type="text"/>
Type of Settlement	Name of the settlement
<input type="text"/>	<input type="text"/>
Entity	Municipality
<input type="text"/>	<input type="text"/>
Locality	Zip Code
<input type="text"/>	<input type="text"/>

- d. Attach all the required documents. Note: the only optional document is the Certification of immigration status since this requirement is only for non-Mexican citizens.

Documentation

Application Form

Ningún archivo seleccionado

Valid official identification

Ningún archivo seleccionado

Non Criminal Records Certificate (of the Responsible Person in Charge)

Ningún archivo seleccionado

Federal Registry Taxpayer Certificate

Ningún archivo seleccionado

Recent front view photograph size 3cmX2.5cm

Ningún archivo seleccionado

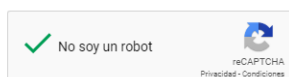
Payment receipt of license issuance

Ningún archivo seleccionado

Certification of immigration status (only for non-Mexican citizens)

Ningún archivo seleccionado

- e. As a safety method and to validate your identity it is required to check the box "I'm not a Robot".



- f. Finally, click the button Register Application.

Register Application



- g. The system will not enter your application if you have not filled the required fields.

E-Mail

Enter an E-mail address to receive notifications

E-mail address required

Federal Taxpayer Registry (RFC, by its acronym in Spanish)

Enter Agent's R.F.C.

R.F.C. required

- h. If you have filled all the required information, the system will show you the following message saying your application has been successfully submitted.

Submit Application

Your Application has been successfully submitted.